



Annual Vestry & Parochial Church Meeting

Sunday 15th April 2018

VESTRY MEETING AGENDA

1. Apologies for Absence
2. Minutes of 2017 meeting to be approved
3. Election/Appointment of Churchwardens

APCM AGENDA

- Minutes of 2017 meeting to be approved.
- Electoral Roll Officer's Report and Appointment.
- 2017/18 Reports
Written reports appear in the booklet. Questions are welcome.
- Financial Report.
- Appointment of an Independent Examiner.
- Election of up to **four** lay PCC members to serve for **three** years
- Approval of Sidespeople for 2018/19.
- Vicar's report
- Any Other Business – including dates
... of Churchwardens appointment
... for first PCC meeting of new session

Minutes of St Luke's APCM held on 23rd April 2017

VESTRY MEETING

Jackie Doyle-Brett was in the chair and started the meeting with prayer.

1. **Apologies for absence:**

George Bunyan, Liz Carrington, Jennifer Carter-Shaw, Sarah Daniel, Dave Pownall, Tina Pownall, Mark Reilly-Usher, Matt Seymour, Olivia Seymour, Linda Turpin, Ian Turner, Madge Turner, James Tyler, Helen Warry.

2. **Minutes of the 2016 meeting to be approved**

The minutes were agreed as an accurate record.

Proposed: Lynn Comer,

Seconded: Doreen Green.

3. **Election/appointment of Churchwardens –**

Two nominations have been received:

Elaine Hill –

Proposed: Martin Sheppard,

Seconded: Helen Warry.

Mark Reilly-Usher –

Proposed: Wendy Sculthorp,

Seconded: Sally Maybridge.

They were therefore appointed as churchwardens.

ANNUAL PAROCHIAL CHURCH MEETING

Jackie was in the chair.

1. **Minutes of the 2016 meeting to be approved.**

The minutes of the 2016 meeting were signed as an accurate record.

Proposed: Geoffrey Williams,

Seconded: Eileen Wishart.

2. **Electoral role officer's report and appointment.**

Alfreda Alderson spoke to the report. There are 140 people on the electoral roll this year, this is 15 more than last year. Alfreda indicated that she was willing to continue as Electoral Roll officer and she was therefore reappointed by the meeting.

Proposed: Mike Tyler,

Seconded: Sally Maybridge.

3. **2016/17 Reports**

Questions were invited on the reports in the APCM booklet.

There were no questions.

Jackie thanked everyone who has produced the reports and who has contributed to the work of the church throughout the year..

4. **Financial Report 2016 and Presentation of Accounts for Approval**

The accounts were presented and questions invited.

David Smallwood proposed that the meeting accept the accounts.

Seconded by Lesley Wilkinson and approved by the meeting.

David spoke to the meeting and talked about the wonderful response to the Giving in Grace Initiative and the Gift day when we raised £14,000.

This has turned the finances of the church around and made future planning easier. He answered a question about the level of reserves and explained that these are improving but we still need to be careful with our spending as they are lower than we would like. The finances are more secure at the moment than they have been for many years.

The meeting thanked David for all his hard work.

5. Appointment of Independent Examiner

Geoffrey Williams proposed Steve Logun as the Independent Examiner for next year, seconded by Elaine Hill. Steve accepted the nomination. The meeting agreed that he be appointed as independent examiner.

6. Election of up to three Deanery Synod Representatives to serve for three years

Nominations were received for:

Sally Maybridge:

Proposed by: Dave Pownall,

Seconded by: Gillian Tyler

Christina Pownall:

Proposed by: Helen Warry,

Seconded by: Gillian Tyler

Helen Warry:

Proposed by: Gillian Tyler,

Seconded by: Carol Lawson

These candidates were therefore elected.

7. Election of up to four lay PCC members to serve for three years.

Nominations were received for:

George Bunyan

Proposed by: Pam Hutchinson,

Seconded by: Brian Hutchinson

Sarah Daniel

Proposed by: Geoffrey Williams,

Seconded by: Anne Lockitt

Geoffrey Williams

Proposed by: Linda Turpin,

Seconded by: Alfreda Alderson

Carol Lawson

Proposed by: Sarah Daniel,

Seconded by: Annie Ventress

These candidates were therefore elected.

8. Approval of the appointment of Sidespeople

Elaine Hill proposed the following people should be accepted as sidespeople, seconded by Carol Lawson and this was agreed by the meeting.

Pat Adams

Alfreda Alderson

Joyce Costello

Doreen Green

Mary Halliday

Pam Hutchinson (*Evensong*)

Anne Lockitt

Simon Reilly Usher

Lee Sculthorp

Gillian Tyler

Mike Tyler

Liz Village

Dave West

Pat West

Lesley Wilkinson

Rachel Wilkinson

Geoffrey Williams

Mali Williams

Eileen Wishart

Pauline Wright

Elaine thanked everyone who acted as sidespeople for their help and hard work.

9. Vicar's Report to the APCM

Jackie thanked all members of the congregation for their help in making St. Luke's a praying, caring and sharing community. She thanked all the current PCC members and all those who are newly elected, David for his work with the finances and David and Elaine for their work and support as Church Wardens.

She went on to review the last year and to look at all the wonderful things that are happening in St. Luke's including all of our established groups which have continued to develop and flourish, these include our links with CAP as well as our toddler groups, children's groups, choirs, and the green group which has gone from strength to strength, including the bronze award and toilet twinning. Also our new services, 4 Everyone and Forget Me Not the Dementia service, the re launch of the youth group, Six:16, the new Children and Youth chapel, the Lady Chapel functioning as a chapel. The new heating has been installed and we are almost fully redecorated. Most of the PCC have attended level 1 Safeguarding training and Jackie, Elaine and Helen attended LYCIG training after which the leadership team has delivered half the Growing Our Church course.

We have a praying presence 6/7 days a week. We have expanded the prayer ministry team, had two Readers on placement and two ordinands in training which is a real gift. We have a second discipleship group, community café, dementia church, fresh input into our youth ministry. We have also grown our church numerically by 15%.

Jackie then looked to the future when we will be completing our Growing Our Church course. The leadership group are hopefully meeting on June the 3rd for a planning the plan meeting when they will analyse all the responses that have been handed in then begin to formulate a plan for growth which will then become our development plan. A draft of this will go to the September PCC, with the final plan to go back to the November PCC with a start date of January 2018.

Jackie also spoke about plans for further developments to provision for children and young people, more lay involvement as worship leaders, more home groups and improving welcome and inclusion. This may mean some of the worship will need to be less formal and what we do to be more accessible.

In order to achieve this we need to grow our 18-40 age range and we need to develop our prayer life and deepen our spiritual roots so that we can really develop our relationship with God.

We already have a good mission statement a good vision we just need to live that vision - be an Easter people and listen to the commands of Jesus to follow him and let him make us into fishers of men and all for the glory of God. Together we can grow this church, be a praying caring sharing community and make the name of Jesus known in this parish.

10. Any Other Business

- David announced that we have just received another grant of £10,000 to help repay the loan from the Diocese for the heating system. This means that we only have £10,000 of the loan left to pay. We have five years in which to pay this and money raised at Gift Day will go to pay this off. David asked everyone to continue reviewing their giving on a yearly basis.
- First meeting of PCC – Straight after the APCM.
- Church Wardens' Visitation date – 11th May.
- Jackie thanked everyone for attending and concluded the meeting with prayers.





St Luke the Evangelist Burton Stone Lane, York

Annual Report and Financial Statements of the Parochial Church Council for the Year Ended 31st December 2017

Incumbent: Revd Jackie Doyle-Brett
Bank: Co-operative Bank
Manchester M60 1GP
Independent Examiner: Mr Steven Logun
66 Bootham Crescent, York

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By God's grace St Luke's seeks to be a praying community, caring in Jesus' name for those with whom we live and work and, empowered by the Holy Spirit, sharing God's love and the reason for the hope that is within us.

St Luke's Church, Burton Stone Lane, York **Annual Report of the Parochial Church Council** **for the Year Ended 31st December 2017**

ADMINISTRATIVE INFORMATION

St Luke's Church is in Burton Stone Lane, York. It is part of the Diocese of York within the Church of England. The correspondence address is: St Luke's Vicarage, 79 Burton Stone Lane, York YO30 6BZ.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

PCC members who have served from 1st January 2017 until the date this report was approved are:

<i>Vicar:</i>	The Revd Jackie Doyle-Brett	
<i>Deacon:</i>	The Revd Liz Carrington	
<i>Readers:</i>	Lynn Comer	
	Martin Sheppard	
<i>Wardens:</i>	Elaine Hill	
	David Smallwood	<i>(to April 2017)</i>
	Mark Reilly-Usher	<i>(from April 2017 to October 2017)</i>
<i>Representatives on the Deanery Synod:</i>	Carol Lawson	<i>(to April 2017)</i>
	Sally Maybridge	
	Tina Pownall	<i>(from April 2017)</i>
	Helen Warry	
<i>Elected members:</i>	Alfreda Alderson	
	George Bunyan	<i>(from April 2017)</i>
	Jennifer Carter-Shaw	
	Mark Comer	
	Sarah Daniel	
	Liz Davies	
	Carol Lawson	<i>(from April 2017)</i>
	Barbara Martin	
	Jenita Punnoose	<i>(to April 2017)</i>
	Marjorie Sharp	
	Linda Turpin	<i>(to April 2017)</i>
	Gillian Tyler	
	Mike Tyler	
	Geoffrey Williams	
<i>Co-opted member:</i>	George Bunyan	<i>(to April 2017)</i>
	Dave Pownall	<i>(from April 2017)</i>

Electoral Roll

There are **138** people on the Church Electoral Roll, of whom **63** are resident within the parish and **75** non-resident. We have had **one** new member added and **three** members who have died.

PCC Review of the Year

The PCC met five times during the year with a further three short meetings. Every meeting we have fixed agenda items covering fabric, finance, safeguarding, children and youth work and green issues and regular reports from the Social Committee and Deanery Synod. Other topics of discussion during the year have been the Plan for Growth, Inclusive Church, new church noticeboards, the Deanery Development Plan and Social Outreach.

In September the PCC had an away day at Murton Park when we looked at our Plan 4 Growth and the new introduction of the new teams to widen participation. This was a busy and exhausting day but very rewarding.

St Luke's PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults).

If you want to find out more about what goes on at the PCC meeting please ask a member of the PCC or alternatively why not consider standing as a PCC member.



Vicar's Report

2017-2018 · THE PAST YEAR

May I first of all express my heartfelt thanks to the wonderful and dedicated congregation at St Luke's. This time last year we had identified some challenges that we faced to enable further church growth at St Luke's and we have met those challenges in a truly stunning way. First of all we have seen a sustained improvement to finances, our new treasurer tells us we are in a much improved financial position and we have completely paid off the loan to the diocese – four years early! Thank You. We have seen new people join our congregation and numbers steadily increase in most services and substantially in others. Thank you. We continue to develop our family service team, worship leaders and provision for children and young people. Thank You. We have joined the Dementia Action Alliance and continued to develop Fresh expressions of church through our Joyful Connections Project and see new people engage with St Luke's at the Friday café, Forget Me Not service and Messy Church. Thank You. We have become an Inclusive Church and a safe Visible Congregation registered with One Body One Faith. Thank You. We have continued to grow our spiritual life through the activities graciously offered from the prayer team leaders, including Advent and Lent courses, Quiet Days and the Retreat In Daily



Life. Thank You. Last year we set out to live out our vision to be a praying, caring, sharing community and together we have indeed lived out our vision.

Thank You ALL.

2018-2019 · SOME OF OUR HOPES FOR THIS YEAR...

Our Plan4Growth, based on your responses from Leading Your Church Into Growth, was launched in January. The plan identifies key areas for us to continue to develop and grow our church spiritually, making and nurturing disciples and to continue to build sustainable finances and become a radically inclusive church. (Growing Our Church Report) This year we will endeavour to improve the way we communicate with each other, the community, the wider church and others. This will be achieved through the Strategic Communications team, a new website, the team structure and team forum and advance planning. We are also looking ahead and thinking of an increased use of audio visual technology. We are looking at grants and ways to improve our church hall, the disabled access between the hall and the church, and a child friendly entrance to make us more inclusive, accessible and welcoming. We are hoping to build on our Eco Church credentials through our green month in May and achieve the silver award. We are extremely grateful that through a grant from JRF we are able to continue the work of the Joyful Connections Project. And we are hoping to further develop and embed the amazing work and witness started last year.

Our hope is that we can continue to live out our vision as a praying, caring, sharing congregation that helps to build community and bring the transforming love of Christ into people's lives. Together we can achieve our hopes and dreams, throw open the doors of the church and let the Holy Spirit move us in ways we never imagined!

With love and blessings

Jackie x

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

The Parish of St Luke The Evangelist

On accounts for the year
ended

31 December 2017

Charity no
(if any)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

24 February 2018

Name:

SA Logun

**Relevant professional
qualification(s) or body
(if any):**

ACMA CGMA AAIA

Address:

66 Bootham Crescent

York

YO30 7AH

St Luke's Parochial Church Council – Financial Statement for the Year Ended 31st December 2017

FINANCIAL REVIEW 2017

RECEIPTS

Receipts are above budget and are in a really healthy state.

Total unrestricted receipts this year were £93,515 an increase of over 8% due mainly to a 10% increase in planned giving. We have been fortunate to receive grants from Clifton Ward amounting to £8,611 which are restricted. Loose plate collections continue to hold steady and we would do well to convert these to Regular Giving enabling us to maximise our claim for Gift Aid which this year was £19,250 of which £3,724 was for the Building Fund which was restricted reducing the amount outstanding for the heating system.

Church Hall lettings continue to hold steady and making the Hall not only self-sufficient but also contributing to Church Finances.

The Gift Day was very successful achieving £4144 which exceeds the target we set ourselves of £4,000 a year over five years.

We also received a further generous grant of £10,000 from Feoffees of St Michael's Spurriergate which enabled us to clear the outstanding loan from the Diocese last November. This did leave us with a deficit in the building fund of £1,626 which will be reduced by £900 when we receive our 2018 Gift Aid claim leaving a balance of around £700 which will be cleared from the General Fund.

The generosity of the St Luke's family is amazing and can always be counted on in supporting events and appeals.

PAYMENTS

Payments are largely under budget. The Freewill Offer (formerly known as the Parish Share) of £56,580 remains our largest commitment, an increase of 2.5% over the previous year. A further increase of 2.5% has increased our planned giving to £57,996 for 2018. That along with increases in other outgoings means that we must be ever mindful of keeping a close eye on our budget.

We have made tithe donations this year to CMS, Christian Aid, Food Bank, York Mind, Arc Light, and Refugees in Action York totalling £8,500. We also made a donation to Inclusive Church for £200.

CURRENT ACCOUNT

We continue to monitor the situation regarding the Cooperative Bank but it appears that there are no longer immediate fears of closure. For us the main features of the bank are firstly, that they offer free banking and secondly the ability to use local Post Office for deposits of cash and cheques.

RESERVES POLICY

Our reserves at year end were £15,982 of unrestricted general funds and the Diocese policy is to maintain reserves of four months unrestricted payments. Last year our monthly outgoings averaged £7,138 so we should be aiming for reserves of £28,400 at St Luke's excluding major projects. From this you will see that we fall far short of the Diocese benchmark figure. The PCC is committed to replenish reserves. Excess funds not required for the day to running of the Church are on deposit with CCLA Investments at the moment earning a very low interest rate.

Balance sheet

	Total Funds	Prior year funds
Current assets		
Cash at bank and in hand	22,052	14,549
	22,052	14,549
Liabilities		
Creditors: Amounts falling due in one year	760	20,132
	760	20,132
Net current assets less current liabilities	21,291	(5,582)
Total assets less current liabilities	21,291	(5,582)
Total net assets less liabilities	21,291	(5,582)
Represented by		
Unrestricted		
General fund	15,982	8,298
Designated		
Mission	300	—
Building Fund	—	—
Legacy Fund	—	—
Restricted		
Community Fund	3,401	—
Magazine Fund	1,596	1,260
Flower Fund	(338)	—
Youth Fund	542	715
Music Fund	333	347
Building Fund	(1,626)	(17,484)
Hall Building	200	383
Sunnydene	899	897
Mums & Toddlers	—	—
Funds of the church	21,291	(5,582)

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts					
Planned giving	64,431	200	—	64,631	58,475
Collections and other giving	3,441	4,774	—	8,216	19,295
Other voluntary receipts	2,164	19,131	—	21,296	18,673
Gift Aid recovered	15,526	3,724	—	19,250	12,796
Other receipts	1	343	—	344	596
Activities for generating funds	5,444	332	—	5,776	5,919
Investment Income	17	9	—	26	75
Receipts from church activities	2,488	1,209	—	3,697	3,885
Total income	93,515	29,724	—	123,240	119,716
Payments					
Cost of generating funds	218	1,364	—	1,583	741
Missionary and Charitable Giving	8,700	—	—	8,700	7,760
Parish Share	56,580	—	—	56,580	55,200
Clergy and Staffing costs	3,655	1,694	—	5,349	2,742
Church Running Expenses	12,530	3,769	—	16,300	15,729
Hall Running Costs	2,579	383	—	2,962	3,043
Church Repairs & Maintenance	1,364	3,490	—	4,854	60,421
Hall Repairs & Maintenance	—	—	—	—	—
New Building work	—	—	—	—	—
Governance Costs	35	—	—	35	445
Total expenditure	85,664	10,701	—	96,365	146,083
Net income / (expenditure) resources before transfer	7,851	19,022	—	26,874	(26,366)
Transfers					
Gross transfers between funds - in	11,619	4,386	—	16,005	39,362
Gross transfers between funds - out	(11,486)	(4,519)	—	(16,005)	(39,362)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	7,984	18,889	—	26,874	(26,366)
Total funds brought forward	8,298	(13,881)	—	(5,582)	20,783
Total funds carried forward	16,282	5,008	—	21,291	(5,582)
Represented by					
Unrestricted					
General fund	15,982	—	—	15,982	8,298
Designated					
Building Fund	—	—	—	—	—
Legacy Fund	—	—	—	—	—
Mission	300	—	—	300	—
Restricted					
Building Fund	—	(1,626)	—	(1,626)	(17,484)
Community Fund	—	3,401	—	3,401	—
Flower Fund	—	(338)	—	(338)	—
Hall Building	—	200	—	200	383
Magazine Fund	—	1,596	—	1,596	1,260
Mums & Toddlers	—	—	—	—	—
Music Fund	—	333	—	333	347
Sunnydene	—	899	—	899	897
Youth Fund	—	542	—	542	715

Statement of assets and liabilities

	This year	Last year
Cash at bank and in hand		
Bank current account		
Community Fund (Restricted)	3,401	—
Magazine Fund (Restricted)	1,596	1,260
Mission (Designated)	300	—
General fund (Unrestricted)	2,076	7,249
Flower Fund (Restricted)	(338)	—
Youth Fund (Restricted)	405	127
Music Fund (Restricted)	(15)	(50)
Building Fund (Designated)	—	—
Building Fund (Restricted)	(1,626)	79
Agency collection (Restricted)	760	132
Hall Building (Restricted)	200	—
Legacy Fund (Designated)	—	—
Sunnydene (Restricted)	—	—
Mums & Toddlers (Restricted)	—	—
	6,761	8,797
CCLA (CBF) deposit account		
General fund (Unrestricted)	13,906	1,048
Youth Fund (Restricted)	—	451
Music Fund (Restricted)	348	398
Building Fund (Designated)	—	—
Building Fund (Restricted)	—	2,436
Hall Building (Restricted)	—	383
Legacy Fund (Designated)	—	—
Sunnydene (Restricted)	899	897
Mums & Toddlers (Restricted)	—	—
	15,155	5,615
Cash in hand		
General fund (Unrestricted)	—	—
Flower Fund (Restricted)	—	—
Youth Fund (Restricted)	136	136
	136	136
Total for Cash at bank and in hand	22,052	14,549
Agency accounts		
Agency collections		
Agency collection (Restricted)	(760)	(132)
	(760)	(132)
Total for Agency accounts	(760)	(132)
Creditors: Amounts falling due in one year		
Loans received		
Building Fund (Restricted)	—	(20,000)
Total for Creditors: Amounts falling due in one year	—	(20,000)
Grand total	21,291	(5,582)

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
COMMUNITY - Community Fund						
Restricted	—	7,159	3,624	(132)	—	3,401
Sub-total for COMMUNITY	—	7,159	3,624	(132)	—	3,401
MAGS - Magazine Fund						
Restricted	1,260	867	531	—	—	1,596
Sub-total for MAGS	1,260	867	531	—	—	1,596
Mission - Mission						
Designated	—	300	—	—	—	300
Sub-total for Mission	—	300	—	—	—	300
General - General fund						
Unrestricted	8,298	93,215	85,664	132	—	15,982
Sub-total for General	8,298	93,215	85,664	132	—	15,982
FLOWER - Flower Fund						
Restricted	—	89	427	—	—	(338)
Sub-total for FLOWER	—	89	427	—	—	(338)
YOUTH - Youth Fund						
Restricted	715	2,002	2,175	—	—	542
Sub-total for YOUTH	715	2,002	2,175	—	—	542
MUSIC - Music Fund						
Restricted	347	55	70	—	—	333
Sub-total for MUSIC	347	55	70	—	—	333
BUILDING - Building Fund						
Designated	—	—	—	—	—	—
Restricted	(17,484)	19,348	3,490	—	—	(1,626)
Sub-total for BUILDING	(17,484)	19,348	3,490	—	—	(1,626)
Hall - Hall Building						
Restricted	383	200	383	—	—	200
Sub-total for Hall	383	200	383	—	—	200
Legacy - Legacy Fund						
Designated	—	—	—	—	—	—
Sub-total for Legacy	—	—	—	—	—	—
SUNNY - Sunnysdene						
Restricted	897	2	—	—	—	899
Sub-total for SUNNY	897	2	—	—	—	899
MUMS - Mums & Toddlers						
Restricted	—	—	—	—	—	—
Sub-total for MUMS	—	—	—	—	—	—
Grand total	(5,582)	123,240	96,365	—	—	21,291

Analysis of income and expenditure

Planned giving

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Gift Aid - Bank	51,552	—	—	—	51,552	47,295
Gift Aid - Envelopes	7,157	—	—	—	7,157	6,626
GAYE	2,885	—	—	—	2,885	2,498
Other planned giving	2,837	—	200	—	3,037	2,056
Total	64,431	—	200	—	64,631	58,475

Collections and other giving

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Loose plate collections	3,411	—	—	—	3,411	3,566
Regular Gift Days - Gift Aid	—	—	3,714	—	3,714	12,354
Regular Gift Days - Other	—	—	430	—	430	1,636
Donations Appeals etc. - Gift Aid	29	—	630	—	660	1,739
Total	3,441	—	4,774	—	8,216	19,295

Other voluntary receipts

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving through church boxes	32	—	—	—	32	19
Refreshments	902	—	—	—	902	780
Donations, Appeals etc. - Other	1,230	—	420	—	1,650	1,076
Gifts of quoted securities	—	—	—	—	—	—
Legacies	—	—	—	—	—	2,000
Recurring grants	—	—	100	—	100	—
Non-recurring one-off grants	—	—	18,611	—	18,611	14,797
Total	2,164	—	19,131	—	21,296	18,673

Gift Aid recovered

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Tax recoverable on Gift Aid	15,526	—	3,724	—	19,250	12,796
Total	15,526	—	3,724	—	19,250	12,796

Other receipts

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Other funds generated	1	—	343	—	344	596
Insurance claims	—	—	—	—	—	—
Surplus - sales of fixed assets	—	—	—	—	—	—
Total	1	—	343	—	344	596

Activities for generating funds

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Coffee Mornings, Concerts & other events	1,420	300	332	—	2,052	2,340
Sunnydene Income	—	—	—	—	—	—
Bookstall sales - fund raising	—	—	—	—	—	111
Church hall lettings - fund raising	3,718	—	—	—	3,718	3,467
Magazine income - advertising	—	—	—	—	—	—
Parish magazine sales	—	—	—	—	—	—
Photocopy sales	5	—	—	—	5	—
Total	5,144	300	332	—	5,776	5,919

Investment Income

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Dividends	—	—	—	—	—	—
Bank and building society interest	17	—	9	—	26	75
Rent from lands or buildings	—	—	—	—	—	—
Total	17	—	9	—	26	75

Receipts from church activities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Fees for weddings and funerals	1,270	—	—	—	1,270	1,449
Bookstall sales to promote objectives	—	—	—	—	—	—
Church hall lettings - objectives	1,218	—	—	—	1,218	1,210
Children's Work	—	—	170	—	170	150
Pathfinder Weekend	—	—	890	—	890	595
Activity Week	—	—	149	—	149	481
Total	2,488	—	1,209	—	3,697	3,885

INCOME TOTAL	93,215	300	29,724	—	123,240	119,716
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Cost of generating funds

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Fees paid to fund raisers	—	—	—	—	—	484
Costs of applying for grants	—	—	—	—	—	—
Costs of stewardship campaign	66	—	—	—	66	94
Costs of Coffee Mornings & other events	152	—	1,364	—	1,516	161
Investment management costs	—	—	—	—	—	—
Sunnydene Payments	—	—	—	—	—	—
Bookstall costs	—	—	—	—	—	—
Total	218	—	1,364	—	1,583	741

Missionary and Charitable Giving

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Giving to Missionary Societies	1,700	—	—	—	1,700	1,540
Giving - Relief and Development Agencies	1,275	—	—	—	1,275	1,600
Home Mission	—	—	—	—	—	1,155
Secular Charities	5,725	—	—	—	5,725	3,465

Parish Share

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Stipends Quota	—	—	—	—	—	—
Freewill Offering	56,580	—	—	—	56,580	55,200
Total	56,580	—	—	—	56,580	55,200

Clergy and Staffing costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Assistant staff costs	89	—	—	—	89	24
Salary of Organist	1,770	—	—	—	1,770	1,794
Salary of PA to Incumbent	746	—	—	—	746	333
Salary of parish administrator	—	—	—	—	—	—
Salary of Community Worker	—	—	1,694	—	1,694	—
Working expenses of incumbent	317	—	—	—	317	165
Council tax	—	—	—	—	—	—
Vicarage Costs	—	—	—	—	—	(77)
Vicarage Water	391	—	—	—	391	316
Parsonage - water	—	—	—	—	—	—
Vicar's telephone	340	—	—	—	340	185
Visiting speakers / locums	—	—	—	—	—	—
Total	3,655	—	1,694	—	5,349	2,742

Church Running Expenses

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Training	—	—	—	—	—	96
Parish training and mission	143	—	—	—	143	—
Children's Work	—	—	638	—	638	1,411
Activity Week	—	—	666	—	666	391
Pathfinder Weekend	—	—	870	—	870	693
Church running - insurance	1,973	—	—	—	1,973	1,909
Church office - telephone	439	—	—	—	439	24
Photocopier Service	780	—	—	—	780	247
Photocopier Lease	1,128	—	—	—	1,128	1,128
Organ / piano tuning	66	—	—	—	66	112
Church maintenance	1,854	—	—	—	1,854	2,264
Cleaning	14	—	—	—	14	—
Upkeep of services	1,733	—	1,062	—	2,795	2,007
Upkeep of churchyard	—	—	—	—	—	—
Administration	265	—	—	—	265	282
Refreshments	765	—	—	—	765	776
Church running - electric	824	—	—	—	824	732
Church running - gas	2,541	—	—	—	2,541	2,767
Church running - water	—	—	—	—	—	—
Church running - oil	—	—	—	—	—	—
Church running - heating and lighting	—	—	—	—	—	—
Magazine expenses	—	—	531	—	531	885
Total	12,530	—	3,769	—	16,300	15,729

Hall Running Costs

	Total					
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Hall running - oil	—	—	—	—	—	—
Hall running - electricity	—	—	—	—	—	—
Hall running - gas	826	—	—	—	826	929
Hall running - insurance	1,032	—	—	—	1,032	930
Hall running - maintenance	446	—	383	—	829	882
Hall Running - Cleaner	—	—	—	—	—	—
Hall running - telephone	—	—	—	—	—	—
Hall running - water	273	—	—	—	273	300
Hall running - heating and lighting	—	—	—	—	—	—
Total	2,579	—	383	—	2,962	3,043

Church Repairs & Maintenance

	Total					
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Church major repairs - structure	—	—	—	—	—	—
Church major repairs - installation	—	—	—	—	—	60,421
Church interior and exterior decorating	1,364	—	3,490	—	4,854	—
Total	1,364	—	3,490	—	4,854	60,421

Hall Repairs & Maintenance

	Total					
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Hall + major repairs - structure	—	—	—	—	—	—
Hall + major repairs - installation	—	—	—	—	—	—
Hall + interior and exterior decorating	—	—	—	—	—	—
Other PCC property upkeep	—	—	—	—	—	—
Total	—	—	—	—	—	—

New Building work

	Total					
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
New building parsonage house	—	—	—	—	—	—
New building house for curate	—	—	—	—	—	—
New building Church	—	—	—	—	—	—
New building Hall	—	—	—	—	—	—
Total	—	—	—	—	—	—

Governance Costs

	Total					
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Governance costs examination/audit fee	—	—	—	—	—	15
PCC Meeting Costs	35	—	—	—	35	430
Total	35	—	—	—	35	445

EXPENDITURE TOTAL	85,664	—	10,701	—	96,365	146,083
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GRAND TOTAL	7,551	300	19,022	—	26,874	(26,366)
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Notes to the Accounts

Collected on behalf of and remitted to Charities

Dog's Trust	113.95	
Alzheimer's	270.00	
Down Syndrome	210.60	
Street Angels	71.00	
Yorkshire Air Ambulance	112.28	*
British Heart Foundation	184.11	*
Coeliac UK	134.11	*
Diabetes UK	174.12	*
Children's Society	156.20	**
		1426.37

*Cheques sent but not presented

**Further sums received January 2018 making a total of £202.36 to be paid to the Children's Society.

Missionary and Charity Giving

Grants Received

Community Care Grant	1284.00	
Community Project Worker	3500.00	
Community Café	1380.00	
Action on Elders	780.00	
Activity Week	600.00	
Grapevine	867.00	
Messy Church	200.00	
Feoffees of St Michael's Spurriagate	10000.00	18611.00

Employees

During the year we have employed Tricia West, an Assistant to Jackie and a Community Worker, Maxine Waller, whose salary is paid from the Grant. We continue to use relief Organists to provide cover.

Mr J Bradbury	640.00	
Mr G Urwin	280.00	
Mr A Wright	850.00	1770.00
Mrs Tricia West	746.00	
Maxine Waller	1694.40	

Church Maintenance

Extinguisher Service	65.04	
New Fire Extinguisher	169.44	
Fluorescent Tubes for Vestry	90.00	
First Aid Box Signs	4.98	
Decorating	84.00	
Carpet Cleaning	258.00	
Keys Lady Chapel	153.90	
PAT Testing	88.80	
Notice Planning Costs	189.20	
Basement Shelving	55.49	
Yorwaste	541.11	
Threshold Ramp	66.00	
New Entrance Mats	83.97	
Nave Door Key	5.00	1854.93

Church Interior Decorating

South Chapel Carpet	1364.00	
Church Redecoration	3490.00	4854.00

Church Wardens Report APCM 2018

This has been another busy and interesting year for church wardens. The church continues to grow and develop new areas of mission and changes to the environment. Unfortunately Mark Reilly Usher had to step down as church warden part way through the year due to personal circumstances, leaving just one church warden. Elaine was well supported by Mike Tyler and Dave Pownall which made the role much easier. This year also saw Dave Boyd become treasurer, providing good financial stewardship that had previously fallen to the church wardens. Thanks go to David Smallwood for providing support and mentorship to Dave as he took up the reins.

This year saw significant improvements to our buildings and facilities. The new heating system means we now have a warm church and painting of the walls up to the arches followed. With Jackie's direction other areas of the church were revamped including the vestries while the south chapel has become a young person's chapel. Thanks go to Dave Brett who completed some of the painting.

Maintenance of the church continues to be on-going, with some outstanding issues still to be resolved. The windows are going to require replacing in the not too distant future and some remedial work is required soon. A list of works has been agreed and discussed when setting the budget. The church remains clean thanks to Jennifer Carter Shaw and her team of volunteers, supplemented by our periodic working and cleaning days. Thanks go to all those involved.

Our new notice boards, featuring a new design are on the horizon following the granting of planning permission by City of York Council after a prolonged period of deliberation.

Health and safety is up to date with all the necessary checks on gas, electric and fire safety completed. The asbestos survey remains outstanding.

Date protection changes are imminent and in May 2018 new legislation relating to how we manage all our information comes into force. The General Data Protection Regulations (GDPR) have to be followed. There is a small team auditing and working to ensure we are compliant.

This year we said goodbye to Tricia West who has provided support to Jackie as her PA, this has been really helpful in organising the church year including rotas etc. We thank Tricia for her work. Due to a grant we were able to employ Maxine to lead the Joyful Connections Project.

Thanks go to the sides-people for their continued support to the church wardens.

The terrier and inventory have been checked and logged and all is accounted for.

This is the end of my fifth year as church warden having seen the role grow and develop, a vacancy, a new heating system with no money to pay for it. A coffee team who moved into the 21st century going digital with a 'whats app' group to ensure there is always someone doing coffee on a Sunday morning. Too many developments and changes to mention them all, but it's been an interesting time. I would like to thank all of you who volunteer for the church whether its flowers, cleaning, gardening, maintenance, putting up tables etc. without you we could not run St Luke's. As we move forward with the new growing your church plan there are lots of opportunities to volunteer and be part of a group so please think about this and speak to one of the group leaders.

Elaine Hill

Deanery Synod Report

Background: York Deanery Synod comprises members of the clergy and elected members of the laity from churches in York. The Synod elects clergy and laity to stand on Diocesan Synod. Lay members of Deanery Synod also have the important task of electing lay representatives from the diocese to serve on General Synod.

Deanery Synod met in June 2017 and October 2018. (There is another meeting scheduled for March 2018 but this report was required in advance of that date.) St Luke's lay representatives are Sally Maybridge, Tina Pownall and Helen Warry.

This year has seen the formation of new Deanery Leadership Teams (DLTs) across the Diocese. Each deanery now has a 'Lay Dean' working alongside the (ordained) Area Dean. The clergy and lay members of synod then elected and co-opted other members of their houses to serve on the DLT. The members of the DLT were commissioned at a service in York Minster in September.

Over the past few months, York Deanery has been busy planning for the Archbishop's Mission, which is to take place in May 2018 over the weekend of Pentecost, and tying in with the national 'Thy Kingdom Come' prayer initiative. At the October meeting, Revd John Day spoke to synod about plans for the mission and initial ideas were discussed. The other main agenda items this year have involved getting to grips with 'developing our deaneries', reviewing the deanery plan and setting up the DLT.

Bishop Alison addressed synod in June in her roles as Ambassador for Prayer, Spiritual and Numerical Growth, and

Ambassador for Urban Life and Faith. Other topics discussed over the year have included updates from One Voice York, feedback from General Synod, and plans for deanery training (for both clergy and laity)

Full minutes from the Deanery Synod Meetings are available on request.

Helen Warry - March 2018

Safeguarding Report for the APCM 2018

1. Disclosure and Barring Service – new online DBS checking system

A new online system for DBS applications and checks became available during summer 2017. The new system simplifies the process leading to quicker responses for the checks.

Every Parish was required to complete a Registration Form in order to access the online DBS checking system. This involved identifying a Lead Recruiter to manage the DBS applications and check applicants' ID documents. It was also recommended that at least one Additional Recruiter (who is not related to the Lead Recruiter) also be appointed to check ID documents, so that they can check each others' applications (and those of the family of the Lead Recruiter) when needed, and cover during holidays/sickness. The PCC appointed Sheila Audsley to be the Lead Recruiter and Aniko Sheppard to be the Additional Recruiter.

On line Security – Lead Recruiters will be able to see all applications and certificate results relating to their parish/benefice. Additional Recruiters will only be able to see the applications that they have submitted.

2. The Diocese required all PCC members to have had a DBS check by the end of September 2017. All PCC members have had DBS clearance.

3. **Safeguarding of Children and Vulnerable Adults Policy**

The PCC reviewed St Luke's existing Child Protection Policy and a Vulnerable Adults Policy (using the model policy from the Diocese) in January 2018 and formally agreed to their adoption. However, there are a couple of minor additions to these existing policies which, it is hoped, will be formally adopted in April 2018 when the PCC next meet.

NB The National Safeguarding Team was aiming to publish a national standard policy for Parishes to adopt in 2017. However, this has not yet happened.

4. **Working with children and vulnerable adults**

Anyone involved in children's activities and/or working with adults are required to complete Confidential Declaration Forms and obtain two referees to provide written references to support the application. This includes all those involved in Prayer Ministry work. St Luke's has complied with this requirement.

5. **Safeguarding Training**

Module C0 (awareness raising training) and Module C1 (Foundation Training for those who have safeguarding responsibilities) are now available to complete on line.

Tina and Dave Pownall (members of the PCC) have completed C0 on line training recently.

Module C1 training has been completed by most PCC members. Module C2 training (for those who have safeguarding leadership responsibilities) was undertaken by Gillian Tyler, Helen Warry, Susannah

Thorne and Sheila Audsley in September 2017.

6. **Diocese new employments**

Julie O'Hara Safeguarding Adviser Safeguarding concerns should be raised with Julie on 07551 124951 or email safeguarding@yorkdiocese.org.

Vanessa Kendall Assistant Safeguarding Adviser on 01904 699509 or email vanessa.kendall@yorkdiocese.org

Sheila Audsley Safeguarding Representative for St Luke's

Leading Your Church Into Growth – LYCIG

We began our journey to growth way back in September 2016 when three of us Elaine, Helen and myself attended the LYCIG conference. This was the start of a really formative time and we then established a LYCIG team and changed the name to a simpler version 'Growing Our Church' (GOC).

In January after quite a few meetings we were ready to launch the growing our church course and we had our first 'Launch Lunch' in January 2017. This was an opportunity to talk about why we need to grow as a church and as Disciples of Christ. This then led to the 'Not-A-Lent' course which took place before and after Easter 2017. The course was well attended and from that course we were able to collate and analyse many, many responses that the congregation had given as to how they would like to see St Luke's develop and grow. The responses were wide ranging, varied, insightful and sometimes challenging but always interesting. These responses and comments were then used to formulate the Plan For Growth (P4G). We then had our second 'Launch Lunch' in January 2018 to present the

P4G again this was well attended and the plan was received with enthusiasm. It is very important to remember that growing our church is not simply about the number of people who attend our church – it is about us all growing in discipleship and spiritual depth. I would like to thank everyone who attended the course and also the GOC team who worked very hard to make the P4G an

exciting prospect for present and future development – a plan that will help us all to grow in Christ-Likeness and help us to continue to grow this wonderful community – a community which is committed to making and nurturing disciples and transforming lives through the love of Jesus Christ.

Jackie x



**Plan 4 Growth
Launch January
2018**

Annual Reports to the APCM



Lead Coordinator: Lynn Comer

The Christian Formation and Discipleship Team aims to help us develop new ways in which we as individuals and a Church grow as disciples of Jesus, becoming more like him in our daily lives and in our life together.

The members of our team are Lynn Comer, Aniko Sheppard, Gillian Tyler, Alastair Dunn, Greg Hoyland and Jo Jones. Despite the challenges of the snow, a few of us met together for the first time in February, to think about how we can bring this aim to fruition.

We begin from the premise that Jesus called his first disciples to 'follow me' and that he extends the same invitation to each of us and through us to our families, friends, neighbours and work colleagues. That might seem daunting, but as disciples walking with Jesus through life, we allow ourselves to learn from him and as we become learners we become the recipients of the life of God and begin to reflect the glory of God more faithfully. In a sense we become Jesus apprentices, learning together in our church community and being formed by him into the people he wants us to be. It isn't about what we know, but who we become and as such it is about the whole of our lives.

Over the coming months we will be thinking more about:

- How we help families seeking Baptism and those new to faith to explore what it means to follow Jesus and become his disciples.
- How we help our children and young people to grow as Christians and see themselves as disciples of equal standing within the church community.
- How we can support the adult disciples to continue to explore the truths of our faith through its expression in the Bible, the traditions of the church, our thinking and praying and our daily life experiences.
- How we live out, as a community, the Anglican 'Five marks of Mission' which include proclaiming the Good News of the Kingdom, teaching, baptising and nurturing new believers, responding to human need by loving service, seeking to transform unjust structures of society, and striving to safeguard the integrity of creation.
- How we learn and grow together through our worship, liturgy and preaching.
- How we help all disciples within our community to model and share the love of Christ and the way of discipleship that we have found life giving, to others who currently know little or nothing of Jesus.

- Because we are talking about whole life discipleship, some of what we are thinking about will overlap with the Spiritual Nurture and Enrichment team and we will work closely with them as our plans begin to take shape.

In practice in the short term new initiatives include:

A new fellowship group which will provide an open space where people can explore and talk about their faith.

A 'Start Course' in September. This six week course makes no assumptions about participants' background or experience or knowledge of Christianity or the church. It's a down-to-earth interactive opportunity to find out more about being a disciple of Jesus.

We also continue our work with children and young people, who report:

Once again this has been a busy year for the children and young people at St Luke's. Sunday mornings see the Oasis (school years 5-9) and Streams (School year 4 and younger) groups meeting for their own teaching, they go out after the Gospel and return at the Peace. While in the hall their own sacred space is created where they learn more about their faith following the lectionary readings. On the third Sunday of the month we have a family communion service when the children do not go out. The 4Everyone service continues on the first Sunday of each month at 4pm and recently saw the Six:16 group helping by telling the story of Jonah using a shadow puppet theatre which they made in their meeting sessions. The Sunday morning provision is currently under review.

In addition, Explorers, for children aged three to 11 meets every Friday during term time from 5.30pm to 6.30pm with some of the children meeting to share tea together before hand. Numbers at

Explorers have increased during the last year and they have also gained some new leaders.

Over the summer the decision was made to merge the weekly Pathfinder group which met on a Friday evening and the Six:16 group which met on a Sunday. The all new Six:16 was launched in September 2017 and meets on the second Sunday of each month from 3.00pm-4.30pm and on the fourth Sunday from 6.16pm to 7.30pm. At the moment it has a small, but loyal, membership.

Pathfinders remains as a Friday evening group meeting once every half term from 7.15pm to 9.15pm when they have an activity ranging from African drumming to microwave cookery and Christmas crafts followed by supper and a short time of worship.

Last June, 16 young people went on the Pathfinder Weekend Away to the Emmaus Centre. The theme for the weekend was *Friends, of God and of each other*. Activities included a treasure hunt walk, team games, candle-making, making metal friends and charades (with a twist). There was lots of time to think about friendships with each other and with God and Sunday morning saw preparations for worship including a prayer group, singing group and a drama before meeting together for the morning service. This year's Pathfinder Weekend Away will be in May and preparations are already under way.

In August we had our annual 'Activity Week'. This year the theme was spies. Around 65 children attended and learned about the spies in Canaan, Gideon, Daniel in the Lion's Den, and Mary Magdelene and the Resurrection as well as making their own spying equipment and trying out spying techniques. A good time was had by all, thanks to all the hard work of the many volunteers who helped out.

And to support the work of the Green Group, who report

This year has been a mix of our usual activities such as Give and Take events, litter picking and growing vegetables to share with Tuesday Club and some new ones, as we work towards a Silver Eco-Church Award.

A lifestyle questionnaire elicited 21 responses from the congregation and produced several possibilities for discussion/action relating to life-style choices and ten Grove Booklets on the Environment were purchased for the St Luke's Library. We joined in with the Eco-Church call for a National Green Communion Sunday and continue to mention environmental issues regularly in our worship.

In spring 2017 we took part in the City of York Council's 'Colourful Clifton' lavender planting project to attract bees and save strimming costs on Kingsway and Burton Green.

We have been supporting the work of the Purple Community Fund by collecting ring pulls from drinks cans. These are turned into bags and jewellery by poor families in the Philippines and the money raised enables them to change their future.

Throughout the year we have been striving to gain more points towards a Silver Award with the installation of more LED lights in Church and the Hall. We hope to be able to reach Silver by the end of our planned Green Month in May.



Lead Coordinator: Carol Lawson

PCC Members: Geoffrey Williams (DAA Representative) and Sarah Daniel (CAP Representative)

The community engagement team includes a range of groups who help to create and develop links with the community through various activities and initiatives. The aim is to help people develop a relationship with God through the mission and ministry of the church. This can be achieved in many ways, through social events, fresh expressions, links with local businesses, schools and local groups, accessible

worship and a welcoming and inclusive heart for mission.

We have had a busy year and seen many new people access the worship and activities offered by a range of new services and initiatives. We have been very fortunate to have both Becky and Maxine to help drive forward new projects with the help of Sammi (Lay Ministry Assistant) and wonderful volunteers.

The Joyful Connections Project funded by a ward grant and led by Maxine encompasses, Messy Church and free dance workshops at Burton Green

School, the singing group which supports the Forget Me Not service, the recently newly named Friday café Joyful Connections led by Becky with assistance from Marjorie and Jen who will be leading the café from June. We are very pleased that through a grant awarded by JRF we are able to continue the Joyful Connections Project for another year.

The Friday café has been running since March 2017 and having started with a small team of helpers has seen an increase in attendance to around 10 to 15 people each week with new people joining us all the time. The café runs in term time and half-term weeks, and breaks over Easter, Christmas, and the summer holidays. At Christmas we welcomed the dance group from Burton Green School and Santa put in an appearance and gave out gifts. The raffle generously donated by Sainsbury's ended our successful Christmas session. The JC dance group from Burton Green School also performed at the recent Easter Party.

We've linked with council and NHS run projects such as the falls prevention programme in Clifton. We were very instrumental in promoting Clifton Falls Project which many of our members took advantage of.

Many activities are provided by local charities and volunteers including:

- Activ8 who provide us with expertise that helps us with the varied crafts including a three week woodwork project which was enjoyed by all and resulted in a truckle and hanging flower holder.
- OCAY and Community Facilitation from City of York Council are monthly visitors and provide information and advice for older people.

- Citizen's Advice York who have received funding for an advice worker to be based in the café and be available weekly for one to one advice such as benefit applications and debt advice amongst other issues.
- Action on Elders provide an instructor weekly for gentle seated exercise which is attended by some residents from Marjorie Waite Court as well as people from the community café.

A detailed programme of events is on the hall notice board and also on the Clifton notice boards.

The social committee provided us with a wonderful array of creative arts at the Arts Festival which drew people over the threshold of the church. We have become a registered dementia friendly church and a member of the Dementia Action Alliance. Geoffrey Williams attends meetings as our representative. The Forget Me Not service is going from strength to strength and providing a real sense of community and it is always a joy to join with other members of the congregation at the Fairtrade community café. Sarah Daniel has continued to assist members of the community through CAP and this is an area of service we would like to develop further in the autumn. Liz Carrington has continued her amazing work on 'The Lane' making connections with local businesses, groups and ministering to the residents at Fothergil.

ST LUKE'S TODDLER GROUP

St Luke's Toddler group meets on a Monday and Wednesday morning from 9am to 11am in term time only. We have an average of 15 children at each session. We have just changed the way we run sessions. We now have two tables set up at the start of each session,

one with a craft which we take turns doing and a second with Duplo or something similar on. We also have floor toys out.

At 10am we have toast and a drink and then back to the table top toys. At about 10.30 we have story and singing time while some people tidy up then we have bike time until 11am.

We are grateful for the help we get from church members to do drinks and toast. If anyone else is able to help do feel free to pop in and see us.

Helen Gant

TUESDAY CLUB

I am pleased to report that we are still enjoying our afternoons together. Our numbers fluctuate but we love our bingo, beverage, biscuits and banter. We look forward to our trips out and about. This year we are hoping to go to The Deep, Yorkshire Wildlife Park and around the country and seaside and we've already booked our Christmas trip to Wainstones.

Linda Turpin

MOTHERS' UNION

The branch continues to hold monthly meetings, a total of 11 last year.

Sadly, this past year we lost two members, Mary Cousins and Doreen Green. Doreen was a long- standing member and former leader of the branch and we are very grateful that we were able to celebrate with her, her 90th birthday last year.

We currently have 11 members on roll. Our programme of meetings and our fundraising events continue to embrace the aims and objects of the Mothers' Union in promoting stable family life and relationships through Christian faith in action.

This past year we invited four speakers including our branch members Liz Village and Janet Hopkins, who together spoke about being "Hectic Hospital Social Workers". From the wider St Luke's congregation, we welcomed Jan Goodair who spoke about her Vegan lifestyle. Other speakers included Carecent and CRUSE. In house meetings included the MU Wave of Prayer in May and also spending time discussing how as a branch we demonstrate our "Faith in Action" which was the MU Theme for 2017. In July St Luke's hosted the Mothers' Union Archdeaconry Festival Service, which was very well attended and received. Members also enjoyed a social time together in July. In December Jackie Doyle-Brett led a time of reflection, for Advent with members, followed by mulled wine and mince pies.

Due to a very busy Church calendar no fund-raising activities took place, so do look out for future events this coming year!

Do visit the Mothers' Union website, www.mothersunion.org, to find out more about the work of this worldwide organisation. You could also come along to one of the meetings, second Monday each month at 7.30pm, usually in the Church Hall. Everyone is welcome at our meetings, member or not! The current programme is displayed on the Church Hall notice board.

Liz Davies

We as a church are certainly doing a great deal to engage and connect with our community. Our hope is that we will build on the firm foundations that have been laid last year and continue to build the Kingdom here in the parish of St Luke's.



Lead Coordinator: Dave Pownall

Most of the work of the Finance and Buildings Team comes under the broad responsibility of the Church Wardens and the Treasurer. Separate Church Wardens' and Treasurer's Reports form part of the formal agenda for the Annual Parochial Church Meeting. However, I can use this report to fill in any gaps, not otherwise covered in the formal reports.

The Finance and Buildings team includes:

- Steve Adams
- Dave Boyd
- Jen Carter-Shaw
- Liz Davies
- Dave Pownall
- Marjorie Sharp
- Mike Tyler
- Geoffrey Williams

We can always use more help, so please get in touch if you're interested!

The team met on 11th February to start thinking about a work plan, so that we can plan ahead to ensure there is money available to do what we need to do at the time we need to do it.

Feeding in to this work plan are:

- Any outstanding issues arising from the 2014 Quinquennial Inspection – most of this work is completed
- Ongoing identified maintenance issues eg Church Hall toilet windows, felt flashings at top of

church side walls, boiler room water ingress, church windows etc, to name just a few

- Core improvements eg new church notice boards, new accessibility ramp for Church Hall/Church. We will need to seek out funding for the accessibility ramp, but this will also be included in our Church Hall funding bid (see below)
- Other improvements, perhaps identified by the other teams, eg completion of conversion to LED lighting in the church building
- Identifying and grasping available funding opportunities as they arise

On the last point, we are going to submit a bid to the Garfield Weston Foundation for funding to completely refurbish our Church Hall. They have launched their Weston Anniversary Fund to celebrate 60 years since their foundation. Our Church Hall building is now 50 years old and would nominally have a design life of 60 years. So this funding bid could be well timed. There is already a small team working on our bid, which must be submitted by 29th June. We are able to submit bids for works up to £150k which could include new toilets, kitchen, chairs, disabled access – in fact whatever we need to do to make the building fit for purpose for the next 10 to 15 years.

Dave Pownall



Lead Coordinator: Helen Warry

Music, arts and drama continue to play a significant part in both our worship and fellowship at St Luke's. We are immensely grateful to the many musicians who contribute their time and talents to enhance our worship each Sunday. Similarly, we're fortunate to enjoy the work of wonderful flower arrangers, and find that sermons and talks are frequently brought to life by the gifts of the thespians in our congregation!

Highlights of 2017 included a weekend Arts Festival in June, a visit by the Norwegian Choir Cantus Sororum (pictured) in October, local school choirs joining us for the York City Football Club Carol service, and an all-singing, all-dancing, all-age nativity musical at Christmas.

In the summer we said a big thank you to Alison Bayliss for all the work she has put in with our young singers over nearly a decade, as she stepped down from her role leading the treble choir.

Looking forward, there are already exciting plans for 2018. The young people will be singing as part of a massed choir for 'Jonah-Man Jazz' at York Minster in March,

and St Luke's Choir will be dusting off their copies of Stainer's Crucifixion for a performance on Palm Sunday evening. Later in the year, St Luke's will be 'bringing forth' their performance of Moses and Pharaoh for the 2018 York Mystery Plays. The community café continues to provide opportunities for people to come and join in with singing and craft activities with the joyful connections singing group gathering on Friday mornings in term time, and our community worker, Maxine, has started a new dance workshop which is taking off at Burton Green School.

Thanks be to God for the many gifts he has given us with which to praise Him, build community and enjoy His wonderful creation!

Helen Warry, March 2018





Lead Coordinator: Barbara Martin

Core Team: Liz Carrington,
Aniko Sheppard, Sharon Stinson,
Christine Tuck

1. Following the six evenings last year, when we explored the 'Growing Our Church' work, people [between 12 and 33 each session] gave their feedback at the end of each evening. What came back overwhelmingly was that people here, already church-attenders, wanted:

- *To feel they belonged, be known and get to know others, maybe in smaller groups*
- *To deepen their relationship with God,*
- *To pray together and alone, maybe contemplatively/ silently, to learn to pray in new ways.*

2. The core work of the 'spiritual nurture and enrichment group' is about encouraging each other in ways of recognising and welcoming the spirit of God – that 'golden thread', the 'source of all life and growth' as the LYCIG prayer says.

3. In fact, this is what each of our seven teams is creatively working towards- how do we bring the love of God to our church people, our neighbours, our community and beyond? Imagine that! Jesus said clearly 'I came so that you might have life, life to the full' What a place the Burton Stone Lane area ... and our world ... would be like!

4. So our core team looked at how to continue to offer activities which would meet some of these desires. We sent out a questionnaire to the whole congregation, 18 were returned. Several people volunteered to offer various activities or to help with them, while others signed up for future events.

5. Here are some events/ activities already offered:

- Gathering the prayer team for some discussion and training in what and how we offer support to others, plus safeguarding procedures and practices.
- 'Say One for Me' -prayers for the community, requested by card or in person at St Luke's tide
- Open church day for prayer space and ideas at several prayer stations as well as 1:1 prayer on request
- Creative Evening Prayer a monthly experimental worship on Sunday evenings, recently re-named 'Encounter'.
- A workshop on 'Listening' – to ourselves, each other and to God
- 'Calm before the Storm' – three Saturdays in Advent offering a Quiet Hour praying with the scripture reading for the following day
- 'Praying with Advent Poetry' – four evenings to focus reflectively what the purpose, meaning and impact of the incarnation.
- This Lent we have introduced a 'Retreat in Daily Life' over six weeks. 12 people have accepted the

invitation and are imaginatively walking with Jesus through his life, death and resurrection. Each week each one meets with their accompanier to talk through the encounter and discovery. The four accompaniers then are supported by two Supervisors.

- Weekly Lenten gatherings for 2018 based on 'The Nail', by Stephen Cottrell, using dramatization of the words and thoughts of significant people in the last days of Jesus.

6. We are preparing future events during this year which include:

- The launch of a 'Prayer Loop' for prayer requests
 - A new home group – or maybe more
 - A Quiet Day, Saturday 2nd June – in conjunction with Green Month at St Luke's, reflecting on the wonder of God's creation.
 - A Quiet Day in November on the reflections of Richard Rohr, Franciscan priest
 - Advent 2018 gatherings/course
 - Creative prayer activities
 - We'll be planning a Parish weekend with other groups for July 2019
- Everyone is welcome and invited!



Lead Coordinator: Martin Sheppard

The Strategic Communications team has been formed to promote, support and explain the Christian mission entrusted by God to St Luke's in its parish, community and city using a range of channels including print, online and sometimes local media.

The team includes both Jo Jones and Martin Sheppard, who in their day jobs make up the Communications Department of the Diocese of York, with Mark Comer who designs *Grapevine* magazine and the monthly *Grapevine Lite* newsletter, and Jenny Gwynne who is a professional editor. They are assisted particularly with Facebook by Helen Warry and Gillian Tyler.

The top priority for the newly-formed team is to launch a replacement website for St Luke's, with a fresher look and more stress on reasons to get involved and on how to join in (including for weddings, Christenings etc). The new site will dovetail with our use of Facebook (we have both a Page and a Group) and our presence on the Church of England's 'A Church Near You' site, in order to provide an attractive and straightforward window into the worship and fellowship of St Luke's. It is hoped in 2018/19 to achieve more integration between the online and printed methods of communication in order to reach the widest possible audiences for the material produced, and to include our external church noticeboards in our planning.



Lead Coordinator: Tina Pownall

The aim of the WI team is to support St Luke's to become a radically inclusive and welcoming church/community.

The team members are Tina Pownall (Lead Coordinator), Dave Pownall, Mark Comer, Alfreda Alderson, Marjorie Sharp, Olly Seymour, Linda Turpin, Anne Lockett, Joyce Costello, Nick Sykes and Eileen Wishart.

The areas covered by the team include hospitality, sides people, welcomers, physical access to buildings, inclusive church, understanding others, welcome booklet, accessible service booklets and children's activities bags.

We had our first meeting in February 2018 and agreed our priorities for the coming year in line with the St Luke's Plan4Growth.

Ensuring everyone who comes to St Luke's feels welcomed

- **Story bags** – Olly has kindly agreed to co-ordinate these with support from a team of willing volunteers. These will be based on Bible Stories or themes e.g. Christmas/Easter and will be suitable for all ages.
- **Sides people and Welcomers** – We are in the process of updating the sides persons rota and extending the team to include sides people who have the specific role of welcomer which includes welcoming people to services and to after church coffee,

ensuring new people have someone to sit with if they would like, noticing when regular members are not at the services etc. We are also including some children and young people to help with welcoming particularly on the third Sunday (Communion 4 Everyone). The new teams will start after the APCM.

- **Welcome booklet/pack** – We are planning to produce a welcome pack/booklet for new people. We will liaise with the Strategic Communications Team so that the information is coordinated with the content on the new St Luke's website.

Moving forward on our journey to becoming a radically inclusive community

- **World Autism Awareness Week** – We marked this with a special service on Sunday 18th March 2018 and further information about Autism was available over coffee in the Hall.
- **Pride and Celebrating LGBT+ people** – St Luke's as a church will be marching as part of the York Pride Parade on Saturday 9th June and have a stall booked on the Knavesmire afterwards. We will use the stall to have a presence at Pride, to advertise Activity Week and to advertise an event to be held in St Luke's on Saturday 16th June which will include drink, nibbles, a speaker

and a short 'reflection' in which the lives of LGBT+ people are celebrated. We hope that this event will highlight St Luke's as a community which welcomes and celebrates LGBT+ people, their families and friends and that it will be a springboard for establishing the St Luke's family as a safe place for LGBT+ people to be and to journey in faith.

- **Accessible Liturgy Booklets** – Jackie is at present revising the booklets and ensuring they are as accessible as possible.

- **Accessibility Ramp** – This is an on-going project and a joint venture with the Fabric and Buildings Team. Dave Pownall has produced some plans for a ramp to replace the steps at the back door of the church and to create a link across to the current fire exit of the church hall which will be converted into a new main entrance. Mike Tyler has applied for a faculty. We are exploring options for grants to provide the funding.

Tina Pownall

